

# Statement of Insurability Instructions

1. **Employer's Name, Group #, Location/Division/Sub Group #, Class # (if applicable)**  
To be prefilled by your Employer. Any questions or concerns, please contact your Benefits Administrator.
2. **Employee & Dependent Information:**  
Please complete information in full for individuals requesting coverage i.e.; employee, spouse, children. If not requesting coverage, please leave blank.
3. **Products being Underwritten:** This section must be completed in order to process the request for coverage. This section refers to the type(s) and amount(s) of coverage you (and your dependents, if applicable) already have with your employer and any additional amounts you are requesting at this time. There is a space for each benefit type – Basic Life, Supplemental Life, STD and LTD – you may disregard any of the benefits that you are not applying for, they are not applicable.

**Amount You Already Have with Employer** – Complete this column if you have some level of coverage already in place with your employer's benefit plan. If you have no current coverage, just enter "0" in this column.

**Amount You're Requesting** – Complete this column if you are new to this benefit coverage OR if you are requesting an additional amount of coverage above current coverage. Only include the amount above current coverage in this column if that applies to you.

- Your Benefits Administrator may complete this section of the form for you. If he/she does, make sure to complete the check box for the reason form is being submitted at the end of the section.
- If your Benefits Administrator does not complete this section for you, you will need to complete it.

**If you have any questions or concerns regarding the type(s) or amount(s) of coverage you already have with your employer or that you're requesting at this time, please contact your Benefits Administrator prior to submitting your request for coverage.** If this information is missing or incomplete it will delay your request for coverage.

4. **Completing personal information on the form.** All questions must be answered for each individual applying for coverage. All health questions answered yes must include details of the individual's medical history where asked. If this information is missing or incomplete, the application may be returned to you for completion.
5. **Signature(s) and date(s).** The signature and sign date of both employee, and spouse if applicable, must be completed on the bottom of the Statement of Insurability form where specified. Forms with this information missing will be returned, which will delay your request for coverage.
6. **For your records.** Please make a copy of the completed form for your records. The Insurance Information Practices Notice should be reviewed and kept by you for your records.
7. **IMPORTANT! Submitting the form.** After completing, signing and dating the Statement of Insurability form, please mail, fax or email the Statement of Insurability Form directly to the insurance company, please see below:

**UnitedHealthcare  
Group Medical Underwriting Services  
P.O. Box 17829  
Portland, ME 04112**

**Fax #: 1-855-290-5224  
Email: eoi\_underwriting@uhc.com**

## UnitedHealthcare Insurance Company Statement of Insurability

Employer Name <b>EXP U.S. Services Systems, Inc.</b>			
Group # <b>305264</b>	Location/Division/Sub Group #	Class #	
Employee Name		Employee Social Security #.	
Employee Home Address		City, State, Zip	
Date of Birth	Date of Hire	Home Phone #	Work Phone #
Income <input type="checkbox"/> Salaried Annual base salary _____ <input type="checkbox"/> Hourly Hourly rate _____ # of hours worked _____ per week			

Persons Proposed for Coverage (list Employee Information first):

EMPLOYEE INFORMATION	SEX (M/F)	HEIGHT (FT, IN)	WEIGHT (LBS)

  

SPOUSE INFORMATION NAME (FIRST, M.I., LAST)	SPOUSE SOCIAL SECURITY #	BIRTH DATE (MM/DD/YY)	SEX (M/F)	HEIGHT (FT, IN)	WEIGHT (LBS)

  

DEPENDENT CHILD INFORMATION NAME (FIRST, M.I., LAST)	BIRTH DATE (MM/DD/YY)	SEX (M/F)	HEIGHT (FT, IN)	WEIGHT (LBS)

### Product(s) Being Underwritten

EMPLOYEE COVERAGE	AMOUNT YOU ALREADY HAVE WITH EMPLOYER	AMOUNT YOU'RE REQUESTING (If increase, only include additional amount)	TOTAL AMOUNT OF CURRENT COVERAGE PLUS NEW REQUEST
Basic Life	\$ _____	\$ _____	\$ _____
Supplemental Life	\$ _____	\$ _____	\$ _____
Short Term Disability	\$ _____ % of Income _____	\$ _____ % of Income _____	\$ _____ % of Income _____
Long Term Disability	\$ _____ % of Income _____	\$ _____ % of Income _____	\$ _____ % of Income _____

  

SPOUSE COVERAGE	AMOUNT YOU ALREADY HAVE WITH EMPLOYER	AMOUNT YOU'RE REQUESTING (If increase, only include additional amount)	TOTAL AMOUNT OF CURRENT COVERAGE PLUS NEW REQUEST
Basic Life	\$ _____	\$ _____	\$ _____
Supplemental Life	\$ _____	\$ _____	\$ _____

  

DEPENDENT CHILD COVERAGE	AMOUNT YOU ALREADY HAVE WITH EMPLOYER	AMOUNT YOU'RE REQUESTING (If increase, only include additional amount)	TOTAL AMOUNT OF CURRENT COVERAGE PLUS NEW REQUEST
Basic Life	\$ _____	\$ _____	\$ _____
Supplemental Life	\$ _____	\$ _____	\$ _____

This Statement of Insurability is being submitted due to:  Initial Enrollment  Late Entrant  Employer Open Enrollment  Increase  Other. If other, please explain: \_\_\_\_\_

**The following questions apply to all persons proposed for coverage:**

1. Within the past 10 years has any person proposed for coverage ever been medically treated or medically diagnosed with:
  - a)  Yes  No Diabetes or sugar, albumin or blood in the urine: If Yes, when first diagnosed?
  - b)  Yes  No High blood pressure, chest pain, heart murmur, shortness of breath, angina or other heart or circulatory disorder?
  - c)  Yes  No Stroke, epilepsy, fainting, dizziness, headaches or any disorder of the brain or nervous system?
  - d)  Yes  No Tuberculosis, asthma, hay fever, lung or respiratory disorder?
  - e)  Yes  No Stomach or duodenal ulcer, other ulcer, colitis, disorder of gall bladder, liver, stomach or intestines?
  - f)  Yes  No Varicose veins, varicose ulcers, or phlebitis or hernia of any kind?
  - g)  Yes  No Kidney, bladder or prostate disorder or other urinary disorder?
  - h)  Yes  No Tumor or disease or dysfunction of the breast, reproductive organs or abnormal menstrual period?
  - i)  Yes  No Arthritis, rheumatism or any disorder of the joints, muscles, back or bones?
  - j)  Yes  No Cancer or tumor or ulcer of any kind, growth or cyst?
  - k)  Yes  No Any disorder of eyes, ears, nose or throat?
  - l)  Yes  No Alcoholism, narcotic addiction (or have you or your dependents joined any organization for alcoholism or drug abuse)?
  - m)  Yes  No Nervous or mental disorder (including professional counseling)?
  - n) Any disorder of the immune system other than ARC (AIDS Related Complex) or AIDS (Acquired Immune Deficiency Syndrome)?  Yes  No
2. Has any person proposed for coverage tested positive for exposure to the HIV infection or been diagnosed as having ARC or AIDS caused by the HIV infection or other sickness or condition derived from such infection?  Yes  No
3. Has any person proposed for coverage:
  - a)  Yes  No Had any life or health insurance declined, postponed or modified, or had a waiver or extra premium added?
  - b)  Yes  No Been released from the military for medical reasons?
  - c)  Yes  No Received payment for disability, illness or injury?
  - d)  Yes  No Had a change of weight of more than 10 pounds in the last 12 months? If Yes, state name of person(s), reason(s) and amount(s) of gain/loss in Detail Section below.
4. Within the past 5 years, has any person proposed for coverage:
  - a)  Yes  No Had abnormal findings of a physical examination, electrocardiogram, X-ray, blood test or diagnostic test?
  - b)  Yes  No Had inpatient or outpatient surgery?
  - c)  Yes  No Been advised to have surgery not yet done?
  - d)  Yes  No Had any medical treatment, health or physical impairment, condition or congenital anomaly not mentioned above?
5.  Yes  No Have medications been prescribed to any person proposed for coverage for any reason in the last 12 months? If Yes, please list medication name, dose, dates used and condition used for in Detail Section below.
6.  Yes  No Are any persons to be covered pregnant? If Yes: Name of person \_\_\_\_\_ Expected delivery date: \_\_\_\_\_

**DETAIL SECTION - GIVE FULL DETAILS FOR EACH "YES" ANSWER IN QUESTIONS 1 – 4 ABOVE IF MORE SPACE IS NEEDED, ATTACH A SEPARATE PIECE OF PAPER, SIGNED AND DATED.**

QUESTION #	NAME OF PERSON FOR WHOM YOU ANSWERED "YES"	REASON / CONDITION	DATE OF ONSET	DIAGNOSIS	NAME, COMPLETE ADDRESS & PHONE # OF MEDICAL PROVIDER	DATE LAST SEEN

**NAME, ADDRESS AND PHONE # OF PRIMARY CARE PHYSICIAN OF PERSONS PROPOSED FOR COVERAGE:**

	<b>EMPLOYEE</b>	<b>SPOUSE</b>	<b>CHILDREN</b>
DOCTOR NAME			
STREET ADDRESS			
CITY, STATE, ZIP			
PHONE NUMBER			
DATE LAST SEEN			

AUTHORIZATION AND ACKNOWLEDGEMENT

I declare that all the statements made in this form are, to the best of my knowledge and belief: true and complete; and, that they are the basis on which insurance requested by me may be issued. I understand that: I am completing an insurance application; and, that each response must be: complete; and accurate. I understand all statements made by me are: representations; and, not warranties. No statement made by me will be used to: contest the insurance provided by the Policy, unless, it is contained in a written statement signed by me; and, a copy of the statement is furnished to me; my personal representative; or, my beneficiary.

I authorize: any licensed physician; medical practitioner; pharmacy benefit manager; hospital; clinic or other medical or medically related facility; other insurer or reinsurer; Medical Information Bureau, Inc. ("MIB"); health care clearinghouse; and, any of their affiliates; representatives; or, business associates; or, other organization; institution or person; that has any records or knowledge of me or my health or that of my Dependents (if applicable), to disclose the information to: the UnitedHealthcare Insurance Company; and, its affiliates ("UnitedHealthcare"). This information will be used to determine my eligibility for benefits.

I authorize UnitedHealthcare to: obtain; use; and disclose; my and my Dependent's (if applicable), medical, claim or benefit records. This includes any individually identifiable health information contained in these records. I understand these records may contain information created by other persons or entities, including health care providers. I authorize UnitedHealthcare to disclose the information to the Policy's administrator; or as may be required by law. I authorize UnitedHealthcare, or its reinsurers, to make a brief report of my personal health information to MIB.

I understand that information I authorize a person or entity to obtain and use may be: re-disclosed; and no longer protected by federal privacy regulations; except as prohibited by state law. I agree that a photocopy of this form shall be as valid as the original.

I understand that: this authorization is voluntary; and, I may refuse to sign the authorization. My refusal may, however, affect my ability to: enroll in the Policy; or, receive benefits. I understand I may revoke this authorization at any time by notifying UnitedHealthcare in writing. Such revocation will not affect any action taken or information released prior to the revocation; and, will not affect any legal right UnitedHealthcare has to contest any insurance or claim under the Policy. This authorization, unless revoked earlier, expires 24 months after the date it is signed. I understand that by signing this form I am authorizing the necessary premium deductions from my salary or wages for the coverage(s) I have selected.

I request the indicated group coverage for myself and, if applicable, for my dependents. I have not given the agent; or, any other persons any health information not included on this form. I understand that UnitedHealthcare is not bound by any statements I have made to any agent or to any other persons, if those statements are not written or printed on this application and any attachments.

I understand that any condition which is excluded under the Policy will not be covered at any time. I certify that: I have read; or have had read to me; this completed application; and, that I realize any false statements or misrepresentation in it may result in loss of coverage under the Policy. I understand that, subject to any Deferred Effective Date provision(s), coverage will not take effect until UnitedHealthcare grants its underwriting approval.

I certify that I have received the Insurance Information Practices Notice. I acknowledge that I have read the applicable Fraud Warning Notices provided with this application.

**Please note:** Should you have any questions about this document, feel free to contact Us as listed below.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse Signature (if applying for coverage) \_\_\_\_\_ Date: \_\_\_\_\_

Return form to:  
Group Medical Underwriting Services  
PO Box 17829  
Portland ME 04112-8829  
Fax: 1-855-290-5224  
Email: eoi\_underwriting@uhc.com

**FRAUD WARNING NOTICES: (Please review notice that applies in your state)**

**For applicants in Alabama:**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

**For applicants in Colorado:**

It is unlawful to knowingly provide false, incomplete or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds, shall be reported to the Colorado division of insurance within the Department of Regulatory Agencies.

**For applicants in Connecticut:**

Any person who knowingly presents false information in an application for insurance or life settlement contract is guilty of a crime and may be subject to fines and confinement in prison.

**For applicants in District of Columbia:**

**WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**For applicants in Florida:**

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**For applicants in Kansas:**

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information may be guilty of fraud as determined by a court of law.

**For applicants in Kentucky:**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

**For applicants in Maine:**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**For applicants in Maryland:**

Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**For applicants in New Jersey:**

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**For applicants in New Mexico:**

Any person, who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance, is guilty of a crime and may be subject to civil fines and criminal penalties.

**FRAUD WARNING NOTICES: (Please review notice that applies in your state) (continued)**

**For applicants in Ohio:**

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**For applicants in Oklahoma:**

**WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**For applicants in Oregon:**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.

**For applicants in Pennsylvania:**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**For applicants in Vermont:**

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing false, incomplete, or misleading information may be guilty of a crime.

**For applicants in Virginia:**

Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, makes any claim for the proceeds of an insurance policy containing false, incomplete, or misleading information may have violated state law.

**For applicants in Tennessee and Washington:**

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

**For applicants in all other states:**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

# UnitedHealthcare Insurance Company Insurance Information Practices Notice

## Our Underwriting Procedures

For certain types of coverage, we require proof of good health to determine if you are eligible for the coverage you requested. We review all of the information in the Statement of Insurability Form, and, if necessary, confirm or add to this information in the ways described in this notice.

## Privacy and Information Practices

### Collecting Information

Your Statement of Insurability Form is our main source of information. But we may:

- Ask you to have a physical exam, an EKG and/or a blood profile, etc.
- Ask physicians, hospitals, or other health care providers to confirm or add to the information you have given us.
- Obtain information from the Medical Information Bureau (MIB). See "Notice Regarding MIB, Inc." below.
- Seek information from other companies you have applied to for insurance.
- Ask you for additional information through use of a written request.

### Information Use

We will use the information only for business purposes arising from the relationship you have with us.

### Information Maintenance and Disclosure

We treat the information we have about you as confidential. The authorization form that you have been asked to complete will permit us to send the information to our affiliates and to MIB, our reinsurers, employees, contractors, or other organizations that process transactions concerning coverage you have with UnitedHealthcare Insurance Company or its affiliates, and to other life insurance companies to whom you may apply for life or health insurance or to whom a claim for benefits may be submitted. In certain circumstances, the information we have about you may be disclosed to third parties without your specific permission.

### Access to Information

If you request it in writing, we will send you a copy of the relevant information we obtain about you in connection with your request for coverage. Medical information, however, will only be disclosed through the attending licensed physician.

If you feel that any of the information in our file is not correct or is incomplete, we will review it. If we agree with you, we will make the corrections. If we do not agree with you, you may file a short statement of dispute with us. Your statement will be included any time we disclose this information to anyone.

We will not send you information we collect in expectation of or in connection with any claim or civil or criminal proceeding.

### Notice Regarding MIB, Inc. (Medical Information Bureau)

Information regarding your insurability will be treated as confidential. UnitedHealthcare Insurance Company, or its reinsurers may, however, make a brief report thereon to MIB, a not-for-profit membership organization of insurance companies, which operates an information exchange on behalf of its Members. If you apply to another MIB Member company for life or health insurance coverage, or a claim for benefits is submitted to such a company, MIB, upon request, will supply such company with the information in its file.

Upon receipt of a request from you, MIB will arrange disclosure of any information it may have in your file. Please contact MIB at 866-692-6901 (TTY 866-346-3642). If you question the accuracy of information in MIB's file, you may contact MIB and seek a correction in accordance with the procedures set forth in the federal Fair Credit Reporting Act. The address of MIB's information office is 50 Braintree Hill Park, Suite 400, Braintree, MA 02184-8734.

UnitedHealthcare Insurance Company, or its reinsurers, may also release information in its files to other life insurance companies to whom you may apply for life or health insurance, or to whom a claim for benefits may be submitted.