



Flexible Benefits Plan Specifications
Prepared for:
City of Apopka
Plan year – October 1, 2015 – September 30, 2016

Account Details

- ∴ **Medical Expense Reimbursement Account**
 - Maximum Contribution -**
 - Maximum allowed employee contribution of \$2000/plan year**
 - New Roll-over provision -**
 - Balances between \$100-\$500 are eligible for roll-over (see plan document)**

- ∴ Enrollment through Explain My Benefits, if you choose to establish an account with your (tax-sheltered) funds.

- ∴ NOTE: As of January 1, 2011, unless a prescription is provided for over-the-counter items, they are not eligible for purchase.

- ∴ Visit the P&A website at www.padmin.com for information on your account.



Flex card!!!



- * For anyone participating in a flexible spending account
- * Cards will be delivered to your home, please do not discard if you intend to use for payment of expenses
 - * Remember to sign the back of the card
 - * Account information available at www.padmin.com
 - * Cards are valid for three years
 - * Must be processed as “credit” card when utilized

- * Lost or stolen cards should be reported to P&A immediately

**Claim forms available online if needed - please fax to:
(716) 855-7105 or (877) 855-7105
Thank you for your participation!**

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